

Ontario Representation on National Committees and Working Groups

Draft Process - January 2022

Objective:

In the federated Canadian DRI ecosystem, broad input is necessary to ensure alignment between regional and national objectives and strategies, and to leverage the expertise that exists within the ecosystem. Within Ontario, the DRI ecosystem is coordinated by Compute Ontario (CO) under a mandate from Ontario's Ministry of Colleges and Universities. This mandate includes a responsibility to "Select and/or identify representatives from within Ontario to sit on national committees and working groups" as well as to "Ensure and coordinate regional operational and infrastructure investments to support the national funding model for DRI".

This document lays out the process for determining Ontario representatives for any committees or working groups that are solicited by the Digital Research Alliance of Canada (henceforth referred to as the Alliance), as well as any other national committees that may request input from Ontario-based staff and researchers. The key goals are to ensure (1) that opportunities for meaningful input and engagement are maximised in ways that are consistent with our values, in particular, transparency, partnership and collaboration; and (2) that Ontario's researchers are able to benefit from the expertise that exists within the ecosystem.

Process:

- A committee or working group identifies the need for members with particular skills, competencies and/or roles for members.
- Requests for members should be made to the CEO / COO of Compute Ontario including as much information as possible to allow us to pick appropriate candidates (ideally, including any relevant TORs, timelines and key desired competencies, traits or characteristics).
- CO will request suggestions for possible representatives from the relevant CO advisory group, e.g., CHAC, (financial/administrative), TLAC (technical), RDMAC (data management), and TAC (training). See below for more information about these committees.

- The CO senior management team will then decide on which names shall be put forward, seeking additional input where appropriate, and will speak with the intended nominee and their home institution VPR office. After confirmation, the nominee's name and brief CV will be forwarded to the requesting organization.

Changes:

- If an Ontario representative wishes to give up their role for any reason then CO will inform the requesting organization and repeat its portion of the process above.
- Where an Ontario representative is not fulfilling their obligations to the committee, they may be replaced if so recommended by the council which made the nomination and confirmed by the CEO. The replacement would be identified by the same process above. Requests for replacement can be made by the requesting organization or the appropriate council.

Obligations:

- People selected for Committee roles have an obligation to share appropriate information with the Compute Ontario CTO, respecting confidentiality. The CO CTO will then ensure information is disseminated appropriately. This will be discussed with nominees at the time of nomination.

Compute Ontario Advisory Councils:

Consortia and Host Sites Advisory Council (CHAC)

- Ontario consortia (CAC, HPC4Health, SciNet and SHARCNET) Scientific Directors/leads, technical leads, and host site institutional administrative leads

Researcher Advisory Council (RC) - to be established

- Leading researchers from Ontario institutions

Technology Leadership Advisory Council (TLAC)

- Representatives with technical leadership roles within the Ontario DRI ecosystem (may include universities, colleges, research hospitals, research organizations and institutes, host sites)

Research Data Management Advisory Committee (RDMAC)

- Representatives with research data management roles within the Ontario DRI ecosystem (may include libraries, universities, colleges, research hospitals, research organizations and institutes)

Training Advisory Committee (TAC)

- Representatives with training-related roles within the Ontario DRI ecosystem (may include libraries, universities, colleges, research hospitals, research organizations and institutes)